

**Meghna Bank Limited  
Head Office, Dhaka**

**Request for Proposal (RFP):**

**Visa EMV Chip Card & Dual Interface Card**

<b>Due date &amp; time of Submission of Bids</b>	<b>31 January, 2022, by 11:00 am</b>
<b>Last date &amp; time of Opening of Bids</b>	<b>31 January, 2022, by 04:30 am</b>
<b>Eligibility Bid Opening Venue &amp; Attention to:</b>	<b>Venue: Chairman, Procurement Committee Meghna Bank Limited Suvastu Imam Square 65, Gulshan Avenue, Gulshan-1, Dhaka-1212</b>
<b>Address for Submission of Bids</b>	<b>Meghna Bank Limited Noor Holdings(L-3),33, Gulshan South C/A Gulshan Avenue, Circle-1 Gulshan, Dhaka-1212,</b>
<b>Contact Person</b>	<b>Md. Nazrul Islam</b>
<b>Contact Number</b>	<b>Mobile: 8801713481010, Phone: +880 2 4108-0751-54, Ext # 104</b>
<b>Contact E-mail Id</b>	<b>nazrul.islam@meghnabank.com.bd</b>

**Meghna Bank Limited**  
Cards Division  
Gulshan, Dhaka, Bangladesh

## Schedule

### E. Bidder's Particulars:

Name of the Company	
Address	
Contact Person	
Phone Number & Email	
Company E-TIN No	
Company BIN No	
Company Trade License No	

## 2. Specification of the Technical Offer:

- EMV Chip Card

SL	Description	Required Specification	Bidder's Responses
	<b>Supplier Details</b>		
1	Product Brand	Please specify in details	
2	Product Model Name	Please specify in details	
3	Chip Manufacturer – HW	Please specify in details	
4	Chip OS & App Manufacturer	Please specify in details	
	<b>Technical Spec Details</b>		
1	JavaCard Version	JavaCard	
2	Global Platform Version	Global Platform	
3	VSDC Version	2.9 or above	
4	LOA Expire Date	Please specify in details	
5	Chip Interface	Contact & Mag-stripe	
6	Authentication Type	DDA/CDA	
7	Card Free Memory (EPPROM)	Minimum 12kb Free Memory	
8	Contact Protocol	Please specify in details	
9	Data Encryption Standard	Please specify in details	
	<b>Product Details</b>		
1	Materials for Card Body	PVC	
2	Magnetic Stripe	2 Track Hi-Co, Black Color	
3	Core Color	As per plastic design	
4	Signature Panel	As per VISA & ISO	
5	Hologram Logo	VISA Dove	
6	Card Dimension	As per ISO	
7	Design	As per Bank Design	

- **Dual Interface Card (EMV Chip + NFC + MS)**

SL	Description	Required Specification	Bidder's Responses
	<b>Supplier Details</b>		
1	Product Brand	Please specify in details	
2	Product Model Name	Please specify in details	
3	Chip Manufacturer - HW	Please specify in details	
4	Chip OS & App Manufacturer	Please specify in details	
	<b>Technical Spec Details</b>		
1	JavaCard Version	JavaCard	
2	Global Platform Version	Global Platform	
3	VSDC Version	2.9 with PayWave or above	
4	LOA Expire Date	Please specify in details	
5	Chip Interface	Contact & Contactless	
6	Authentication Type	DDA	
7	Card Free Memory (EPPROM)	Minimum 12kb Free Memory	
8	Contact Protocol	Please specify in details	
9	Contactless Protocol	Please specify in details	
10	Data Encryption Standard	Please specify in details	
	<b>Product Details</b>		
1	Materials for Card Body	PVC	
2	Magnetic Stripe	2 Track Hi-Co, Black Color	
3	Core Color	As per plastic design	
4	Signature Panel	As per VISA/MC & ISO	
5	Hologram Logo	As per VISA/MC	
6	Card Dimension	As per ISO	
7	Design	As per Bank Design	

### 3. Required Quantities:

SL	Type	Brand	Card Product	Required Quantities (pcs.)	Card Type
1	Credit	VISA	Platinum International	10,000	DI
2	Credit	VISA	International Gold	5000	DI
3	Credit	VISA	International Classic	2,000	DI
<b>Total:</b>				<b>17000</b>	

SL	Type	Brand	Card Product	Required Quantities (pcs.)	Card Type
4	Debit	VISA	Classic	20,000	EMV
<b>Total:</b>				<b>20000</b>	

### 4. Delivery Lead-time:

Supplier must provide the project plan with this offer with details as following:

SL	Description	Lead Time by Supplier	Remarks by Supplier
1	AI Design Collection from Bank		
2	E-proof Creation		
3	E-proof Signature Approval by Bank		
4	E-Proof Submission to VISA		
5	E-proof Approval By VISA		
6	Sample Validation		
7	Mass Production & Delivery by Factory		

### 5. Delivery Terms:

- Product must be import as per govt and NBR rules. Proper HS Code: 8523.5200 must be define on the Packing list, LC, Customs Documents.
- Product must be using Secured Freight Shipment as per PCI & VISA Guideline. Supplier shipping documents must be mentioned Secured Freight (VUL or VAL)
- No 3<sup>rd</sup> party job assignment will be accepted. Means if bank issue the work order to awarded bidder, they must bring the good in their company many from the mentioned principal quoted in the tender. Proper documents must be provided to justify these.

## 5. General terms and conditions:

Sl.	Description
1.	The rate on total amount has to be quoted both in figures and in words. The quoted rate must be for finished job including all local handling of materials, incidental charges, overhead, all types of taxes, contractor's profit carrying cost up to Delivery at Card Division, Meghna Bank Limited, Gulshan, Dhaka.
2.	Delivery lead-time of Complete Card Plastic: Within 2 months from the date of VISA Design Approval of the last design.
3.	Detail Technical Specifications along with country of origin of the paper must be mentioned in the offer ( <b>except Myanmar, India &amp; Thailand</b> ) and all the relevant documents including Catalog and Brochures must be attached with offer. Vendor has to provide valid authorization letter from the Chip Card Manufacturer as authorized dealer/distributor of the said product and they will provide the proof of document of Authorization Letter from the Chip OS Manufacturer due to technical support of the offered product. Without this offer will not be valid.
4.	Supplier need to have experience of supplying EMV/DI Chip Card in a single work order value of Minimum <b>BDT 50 Lac</b> at least in <b>5 commercial banks (each)</b> in Bangladesh. Copy work order along with completion certificate from the bank has to be submitted with offer as proof of evidence. Without submission of this, the supplier shall be disqualified.
5.	Supplier need to have experience of supplying Dual Interface Card (i.e. NFC & Chip) in a single work order value of Minimum <b>BDT 30 Lac</b> at least in <b>2 banks/financial institutes</b> in Bangladesh. Copy of work order with value along with completion certificate from the bank has to be submitted with offer as proof of evidence. Without submission of this, the supplier shall be disqualified. Please be informed that supplier must have experiences of supplying both VISA Dual Interface card in Bangladesh Financial/ Banking industries.
6.	Experience: Bidder must have successful supply experiences of VISA/MasterCard/Amex brand EMV Chip based plastic card to minimum 5 (five) schedule banks in Bangladesh and must provide Experience Certificates from the banks. For Dual Interface Card (i.e. NFC & Chip) please provide the work order with successful completion certificate as mentioned above. Proper evidence needs to be Submitted, e.g. Experience Certificate & Work Order in Bangladesh. Without submission of this, the supplier shall be disqualified.
7.	Following papers/documents must be submitted along with the proposal: <ul style="list-style-type: none"> <li>a. Client list with Experience Certificate for similar works with contact details for verifications.</li> <li>b. Authorization Letter from Chip OS Manufacturer for technical support and others.</li> </ul>
8.	Bank prefer final product from any other country then India, Thailand, Myanmar. Country of Origin of documents must be supplied with bill to receive the payment upon completing the job. Otherwise bank will not pay the bill.
09.	Quotation to be addressed & submitted to <b>“The Head of Cards &amp; ADC, Meghna Bank Limited, Card Division, Gulshan, Dhaka, Bangladesh”</b> in sealed envelope <b>before 11.00 PM on January 31<sup>st</sup>, 2022</b> and be clearly marked <b>“Quotation for Supply VISA EMV Chip Card and Dual Interface Card for Meghna Bank Limited.”</b> at the top of the envelope.
10.	Bid documents must contain 02 (Two) Envelops: <b>‘Technical Offer’</b> in one Envelop and <b>‘Financial Offer’</b> in another separate envelop. Only the Technically qualified bidders will be requested for the further negotiations if required, based on Financial Offer. Both offer will be submitted in a single sealed envelope and be clearly marked <b>“Quotation for Supply VISA EMV Chip Card and Dual Interface Card For Meghna Bank Limited.”</b>
11.	Bank reserves the right to accept/ cancel/ reject any offer without assigning any reason. MGBL is not obliged to purchase the lowest offer or any offer at all. MGBL reserves the right to share the Bidder's response to this RFP with its advisors and concern Business Units. MGBL reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as “Disqualification” to attend in the bidding.
12.	<b>VAT &amp; TAX:</b> Bank will deduct VAT & Taxes (AIT) as per Govt. rule as per supply items. However if supplier provide the Mushok 6.3 along with proper LC &Custom Payment documents VAT will be exempted. For AIT, supplier will pay the remaining amount of AIT after custom payments against MGBL products.

**6. Financial Schedule:**

Name of the Company :  
Contact Person :  
Telephone Number :

SL	Type	Brand	Card Product	Required Quantities (pcs.)	Card Type	Unit Price	AMT
1	Credit	VISA	Platinum International	10,000	DI		
2	Credit	VISA	International Gold	5,000	DI		
3	Credit	VISA	International Classic	2,000	DI		
<b>Total:</b>				<b>17,000</b>			

SL	Type	Brand	Card Product	Required Quantities (pcs.)	Card Type	Unit Price	AMT
1	Debit	VISA	Classic	20,000	EMV		
<b>Total:</b>				<b>20,000</b>			

**Grand Total (In Taka):**

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Signature :

Name of the Signatory :

Designation of the Signatory :

Name of the Company :

Date :