



Head Office, Suvastu Imam Square (L-6)  
65 Gulshan Avenue (Gulshan-1), Dhaka

Ref : MGBL/HO/BO/INSURANCE/2022  
Date : September 19, 2022

**Tender Notice for Insurance of Fixed Assets of Meghna Bank Ltd.**

Sealed quotations are hereby invited from the bona fide Insurance Companies for Meghna Bank Ltd. as detailed below:

- 1) Tender Notice Ref. No. and Date : MGBL/HO/BO/Insurance/2022; 19/09/2022
- 2) Purpose of tender : Insurance of Fixed Assets
- 3) Eligibility for the tender : At least 5 years work experience in Insurance Company at different Banks.
- 4) Address of the office submission of the tender bid : General Services Department, Head Office, Dhaka (in the designated tender box placed in the reception)
- 5) Last date of submission of the tender bid : Date: 22/09/2022 ; Time : 16:00 Hours
- 6) Opening date and time of tender bids : Date: 19/09/2022 ; Time : 10:00 Hours
- 7) Details of works & specifications : **As attached [Annexure A]**
- 8) Name of Division/Department inviting tender : Business Operations Department, Head Office, Dhaka
- 9) Papers/certificates to be enclosed with proposal :
  - a. Photocopy of Trade License
  - b. Attested photocopy of proof of ownership of the tender.
  - c. Attested photocopy of TIN certificate
  - d. Attested photocopy of VAT certificate.
  - f. Performance certificate.
  - g. Six months' Bank statement
- 10) Special instructions :
  - a) Tender bids shall remain valid till 45 (forty five) days from the date of opening.
  - b) If any holiday falls on the date of opening tender bids, then all bids shall be opened on the following working day.
  - c) Tender bids shall be declared ineligible if all papers/documents called for in serial No. 9 are not enclosed.
  - d) Besides all above noted conditions all other terms and conditions Mentioned in the tender schedule shall also apply.

- 11) The Bank reserves the right to accept or reject any or all the tender or any part thereof without assigning any reason whatsoever and reserves the right to further negotiate with any of the bidders. The Bank Authority also reserves the right to modify the design, increase or decrease quantity or works, change color, quality, brand etc.

Head of FAD

### HEAD OFFICE

SL	Name of Branch	Machines & Equipments	Furniture & Fixture	Computer	Office Tools & Accessories	Total
1	SUVASTU IMAM SQUARE (LEVEL-3 & 6 ), 65 GULSHAN AVENUE (GULSHAN-1), DHAKA ; AND NOOR HOLDINGS, 33 GULSHAN SOUTH AVENUE, GULSHAN-1, DHAKA.	23,818,540	62,441,158	23,243,325	888,978	110,392,001
<b>Grand Total</b>		<b>23,818,540</b>	<b>62,441,158</b>	<b>23,243,325</b>	<b>888,978</b>	<b>110,392,001</b>

### All Branches

SL	Name of Branch	Address of attached ATM Booth	Machines & Equipments	Furniture & Fixture	Computer	Office Tools & Accessories	Total
1	PRINCIPAL BRANCH, SUVASTU IMAM SQUARE (GROUND FLOOR), 65, GULSHAN AVENUE, GULSHAN-I, DHAKA	SUVASTU IMAM SQUARE (GROUND FLOOR), 65, GULSHAN AVENUE, GULSHAN-I, DHAKA	90,128	4,589,570	117,926	134,538	4,932,162
2	CHAWKBAZAR BRANCH, M/S. HAZI MATIUR RAHMAN BHABAN (1ST FLOOR), 189, WATER WORKS ROAD, LALBAGH, CHAWKBAZAR, DHAKA	HAZI MATIUR RAHMAN BHABAN (GROUND FLOOR), 189, WATER WORKS ROAD, CHAWKBAZAR, DHAKA	16,799	894,192	11	71,137	982,139
3	MOTIJHEEL BRANCH, JIBON BIMA BHABAN (FRONT BLOCK, GROUND FLOOR) 10 DILKUSHA C.A., DHAKA-1000	JIBON BIMA BHABAN (FRONT BLOCK, GROUND FLOOR) 10 DILKUSHA C.A., DHAKA-1000	175,078	5,270,498	159,916	53,040	5,658,532
4	DEPZ BRANCH, SWAPNIL TOWER (1ST FLOOR), BIPAIL (NEAR ASHULIA POLICE STATION), ASHULIA, DHAKA.		53,445	753,104	82,217	58,107	946,873
5	BORMI BAZAR BRANCH, "PAUL MARKET" (1ST FLOOR), PATHANTEK, BORMI BAZAR, SREEPUR, GAZIPUR		908	586,909	7	17,745	605,569
6	NARAYANGONJ BRANCH, "HAZI HASHEM TRADE CENTER" (2ND FL.), 55/A, S.M. MALEH ROAD, TANBAZAR, NARAYANGONJ	"HAZI HASHEM TRADE CENTER" (2ND FL.), 55/A, S.M. MALEH ROAD, TANBAZAR, NARAYANGONJ	132,941	1,698,026	160,356	52,929	2,044,252
7	GAZIPUR CHOWRASTA BRANCH, CHANDONA PLAZA (1ST FLOOR), HOLDING # 48, DHAKA ROAD, CHANDONA CHOWRASTA, GAZIPUR	CHOWDHURY & CHOWDHURY CITY TOWER, CHOWDHURY BARI, VOGRA, GAZIPUR SADAR, GAZIPUR	113,560	1,370,018	16,121	51,180	1,550,879

SL	Name of Branch		Machines & Equipments	Furniture & Fixture	Computer	Office Tools & Accessories	Total
8	DHANMONDI BRANCH, 1ST FLOOR, HOLDING: 48/8, ROAD: 9/A, VASHA SHAINIK TOWAHA SARAK (SATMASJID), DHANMONDI, DHAKA		71,655	1,919,007	33,041	64,266	2,087,969
9	UTTARA BRANCH, SHAFINA CENTER (1ST & 2ND FLOOR), 14, GARIBE NEWAZ AVENUE, SECTOR-11, UTTARA, DHAKA.	NITOL NILOY TOWER (GROUND FLOOR), KHILKHET, NIKUNJA-2, DHAKA-1229	28,729	1,433,420	116,343	66,100	1,644,592
10	ZIRABO BRANCH, JALIL COMPLEX, VILL: ZIRABO, UNION: YEARPUR, THANA: ASHULIA, DIST: DHAKA.	JALIL COMPLEX, VILL: ZIRABO, UNION: YEARPUR, THANA: ASHULIA, DIST: DHAKA.	147,580	1,156,242	59,289	4	1,363,115
11	FI & ADC BRANCH, NOOR HOLDINGS, 33, GULSHAN SOUTH AVENUE (LEVEL-3), GULSHAN-1, DHAKA		56,607	1,987,276	468,100	4,053	2,516,036
12	SONARGAON ROAD BRANCH, ANCHOR TOWER, 108, BIR UTTAM C. R. DUTTA ROAD, DHAKA.		639,981	5,661,607	353,329	22,740	6,677,657
13	KALAMPUR BRANCH, JAHANARA SUPER MARKET (1ST FLOOR), KALAMPUR BAZAR, DHAMRAI, DHAKA.		12	555,651	12	7,148	562,823
14	MIRPUR BRANCH, "ISLAM PLAZA", PLOT: 7, HARUN MOLLAH ROAD: 3, SECTION: 7 PALLABI, MIRPUR, DHAKA.	ISLAM PLAZA, PLOT: 7, HARUN MOLLAH ROAD: 3, SECTION: 7 PALLABI, MIRPUR, DHAKA.	1,946	2,070,558	41,510	5	2,114,019
15	MADHABDI BRANCH, HAJI SIRAJ TOWER (1ST & 2ND FLOOR), COLLEGE ROAD, MADHABDI BAZAR, MADHABDI, NORSINGDI		63,364	1,336,528	76,582	4,884	1,481,358
16	RAMPAL BRANCH, SUFIA PLAZA, SHIPAH PARA, RAMPAL, MUNSHIGONJ.		1,270	1,113,338	22,795	14,413	1,151,816
17	AGENT BANKING, NOOR HOLDINGS, 33, GULSHAN SOUTH AVENUE (LEVEL-3), GULSHAN-1, DHAKA			289,549	58,379		347,928
<b>Sub Total for Dhaka</b>			<b>1,594,003</b>	<b>32,685,491</b>	<b>1,765,934</b>	<b>622,289</b>	<b>36,667,717</b>

SL	Name of Branch	Machines & Equipments	Furniture & Fixture	Computer	Office Tools & Accessories	Total
1	BANDURA BRANCH, SD SHOPPING COMPLEX (1ST FL.), BANDURA, NAWABGONJ, DHAKA	77,789	774,524	9	2,832	855,154
2	SATHIBARI BRANCH, SUVASH PALACE (1ST FLOOR), HOLDING NO: 495, SHATHIBARI BAZAR, UNION: 14 NO DURGAPUR, MITHAPUKUR, RANGPUR.	766,085	802,544	161,007	81,558	1,811,194
3	AGRABAD BRANCH, DELOWAR BHABAN (1ST FLOOR), 104, AGRABAD C/A, CHAITTAGONG.	45,949	1,740,960	53,617	6	1,840,532
4	MADAMBIBIRHAT BRANCH, "M.A.TRADE CENTER", MADAMBIBIRHAT, NEAR SHEULI PETROL PUMP, BHATIARY, CHITTAGONG	36,942	870,812	103,754	3	1,011,511
5	HATIKUMRUL BRANCH, HAJI IMAM ALI COMPLEX (1ST FLOOR), HATIKUMRUL, SIRAJGONJ ROAD, SALONGA, SIRAJGONJ	20,058	875,102	40,291	3	935,454
6	CHOYANI BAZAR BRANCH, ABUL KASHEM PLAZA, DAAG NO: 387, KHATIAN NO: 511, MOUJA: LAKSHMIPUR, CHOYANI, BEGUMGONJ, NOAKHALI .	415,815	2,025,237	202,329	4	2,643,385
7	JUBILEE ROAD BRANCH, "HAQUE TOWER (2ND FL.)", 610/11, JUBILEE ROAD, CHITTAGONG	42,082	1,102,490	19	19,229	1,163,820
8	MUNSHIRHAT BRANCH, AMIR HOSSAIN DEALER MARKET (1ST.FL.), MUNSHIRHAT BAZAR, CHOUDDAGRAM, COMILLA	33,255	969,009	14	100,926	1,103,204
9	FENI BRANCH, KAMAL & RAFIQ PLAZA, HOLDING NO: 327, S S K ROAD, FENI SADAR, FENI	47,160	2,391,983	104,487	39,375	2,583,005
10	ZAMINDERHAT BRANCH, OMAN MARKET (1ST FL.), ZAMINDERHAT, BEGUMGONJ, NOAKHALI-3825	42,845	844,462	15	47,053	934,375

SL	Name of Branch		Machines & Equipments	Furniture & Fixture	Computer	Office Tools & Accessories	Total
11	BOGURA BRANCH, JAMIL BUILDING (1ST & 2ND FLOOR), 51 & 52 (OLD), 67 & 68 (NEW) BOROGOLA, BOGRA-5800	JAMIL BUILDING (1ST & 2ND FLOOR), 51 & 52 (OLD), 67 & 68 (NEW) BOROGOLA, BOGRA-5800	135,350	956,938	20	51,369	1,143,677
12	SOUTH SURMA BRANCH, NIAMAH TOWER (1ST FL.), CHONDIPUL POINT, SOUTH SURMA, SYLHET-3100		43,249	661,743	40,293	3	745,288
13	LALDIGHIR PAR BRANCH, BAKHT CENTER (1ST FLOOR), LALDIGHIR PAR, SYLHET-3100.	BAKHT CENTER (1ST FLOOR), LALDIGHIR PAR, SYLHET-3100.	330,109	1,193,041	18	31,710	1,554,878
14	TAKER HAT BRANCH, SHAHABUDDIN MOLLA COMPLEX (1ST FL.), TAKERHAT, DHAKA-BARISAL HIGHWAY, RAJOIR, MADARIPUR		34,945	894,317	14,045	17,744	961,051
15	PATHERHAT BRANCH, NOAPARA SCHOOL MARKET (1ST FL.), PATHERHAT, NOAPARA, RAOZAN, CHITTAGONG		3,105	1,013,840	14,678	22,273	1,053,896
16	RANGPUR BRANCH, KHAN BAHADUR ABDUR ROUF PLAZA, HOUSE: 01, ROAD: 01, STATION ROAD, RANGPUR.	KHAN BAHADUR ABDUR ROUF PLAZA, HOUSE: 01, ROAD: 01, STATION ROAD, RANGPUR.	86,167	1,141,015	83,638	39,322	1,350,142
17	KHULNA BRANCH, 19, KDA AVENUE, TETULTOLAR MOR, SHEIKHPARA, KHULNA.	19, KDA AVENUE, TETULTOLAR MOR, SHEIKHPARA, KHULNA.	99,569	1,242,341	53,292	11,923	1,407,125
18	BARISAL BRANCH, "BARISAL ISLAMIA URBAN SHOMOBAYA SAMITY LTD BUILDING", 116, SADAR ROAD, BARISAL.	"BARISAL ISLAMIA URBAN SHOMOBAYA SAMITY LTD BUILDING", 116, SADAR ROAD, BARISAL.	85,366	1,432,379	40,899	9,494	1,568,138
19	CHEHELGAZI BRANCH, HAJEE DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU), MOUZA: SUBRA, UNION: 1 CHEHELGAZI UNION, , THANA: SADAR, DINAJPUR	HAJEE DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU), MOUZA: SUBRA, UNION: 1 CHEHELGAZI UNION, , THANA: SADAR, DINAJPUR	917	980,874	14	2,392	984,197
20	AMAN BAZAR BRANCH, SANOWARA CONVENTION HALL, AMAN BAZAR, CHICKONDONDI UNION, TAHANA: HATHAZARI, DIST: CHITTAGONG		35,672	933,430	15	3	969,120

SL	Name of Branch	Machines & Equipments	Furniture & Fixture	Computer	Office Tools & Accessories	Total
21	RAJSHAHI BRANCH, "PRINCE TOWER", 25, RANI BAZAR, BATAR MOR, RAJSHAHI.	916	1,335,882	58,766	9,494	1,405,058
22	ANANDA BAZAR BRANCH, AREA: ANANDA BAZAR, VILL: RAMDASPUR, MOZA: RAMDASPUR, UNION: FARAJIKANDI, THANA: MATLAB UTTAR, DIST: CHANDPUR.	36,849	974,108	28,934	13,880	1,053,771
23	KISHORGONJ BRANCH, AMZAD BHUIYAN PLAZA (1ST & 2ND FLOOR), 370, BOROBAZAR, KISHORGONJ.	36,884	1,364,582	15	13,347	1,414,828
24	RAMPUR BAZAR BRANCH, GAWSIA TOWER (1ST FLOOR), RAMPUR BAZAR, HAJIGONJ, CHANDPUR	54,939	1,064,865	14	7,293	1,127,111
25	SENBAGH BRANCH, "AMIR ALI MARKET", 1ST FLOOR, SENBAGH BAZAR, SENBAGH, NOAKHALI.	68,045	1,086,253	63,960	6,779	1,225,037
26	ANOWARA BRANCH, "ANU MEAH MARKET", 1ST FLOOR, BANDAR COMMUNITY CENTER, SHAH MOHSEN AULIA SARAQ", ANOWARA, CHITTAGONG.	180,332	1,531,939	13	42,962	1,755,246
27	PANGSHA BRANCH, "MAYA SUPER MARKET"(1ST FLOOR), PANGSHA BAZAR, PANGSHA, RAJBARI.	195,603	1,228,612	14	46,818	1,471,047
28	COMILLA BRANCH, RAZZAK MANSION COMPLEX, 63, NAZRUL AVENUE, KANDIRPAR, COMILLA	305,743	1,424,061	55,527	33,094	1,818,425
29	KUSHTIA BRANCH, "BASHAR TOWER" (1ST FLOOR), 72, N.S. ROAD, KUSHTIA	339,583	1,643,274	2,252	35,433	2,020,542
30	NALCHITY BRANCH, J.R. COMPLEX (1ST FLOOR), 11, STATION ROAD, NALCHITY, JHALAKATHI.	209,499	1,448,503	14	39,055	1,697,071
31	JESSORE BRANCH, 20, R.N. ROAD (1st floor), JESSORE	371,181	1,736,946	37,021	57,681	2,202,829
32	JOYPURHAT BRANCH, 84, TAZIM PLAZA (1ST FLOOR), BATAMORE, JOYPURHAT POWRASHAVA, JOYPURHAT.	379,377	1,390,687	13	45,398	1,815,475
<b>Sub Total for Out Side Dhaka</b>		<b>4,561,380</b>	<b>39,076,749</b>	<b>1,158,997</b>	<b>828,456</b>	<b>45,625,582</b>
<b>Grand Total of Branches</b>		<b>6,155,383</b>	<b>71,762,240</b>	<b>2,924,931</b>	<b>1,450,745</b>	<b>82,293,299</b>